



# Cost Analyst Professional

## **Responsibilities:**

- Perform, review Earned Value Management reports
- Provide analysis of schedule and cost variances, Estimates at Completion
- Develop performance and forecast rates to support Cost Estimating Relationship development
- Prepare EVM reports

## **Recommended Skill Set**

- Minimum of 3 years direct experience in Cost Analysis and cost/schedule analysis or related experience, preferably in the ship design, engineering and construction industries
- Experience doing cost estimating, forecasting, variance analysis, scheduling and baselining according to EVM principles
- Experience developing cost estimating relationships (CERs)
- Experience preparing cost performance reports and associated analyses to explain corrective actions
- Good skills in areas of mathematics, statistics
- Excellent written and oral communications skills
- Strong organizational skills and attention to detail
- Proven ability to work independently and as a team member
- Manage own timelines to support projects in a deadline driven environment
- Outstanding creative problem-solving skills and ability to work in diverse environments
- Proficiency in Microsoft Project and other office products (Outlook, Word, Excel, PowerPoint)
- Knowledge and working experience with EVM tools

## **Desired Qualifications**

- A Bachelor of Science (BS) in Math, Engineering, Statistics or a Business Administration related discipline. Experience may be substituted if determined to be relevant.
- A Certified Project Management Professional (PMP) is desirable.

**Work Location:** Annapolis, MD

**Travel:** None

**Direct all Questions to:** HR@SPARUSA.com

**Company Description:**

SPAR Associates, Inc. is a veteran owned and operated small business located in Annapolis Maryland. We have been in business since 1972 developing EVM and cost estimating software products along with cost estimating and EVM support services to the shipbuilding industry, both domestic and international. Our company offers a benefit package which includes paid vacation, sick leave, and health insurance.

Visit our web site, [SPAR](#) , to learn more about us.

**No unsolicited agency referrals please.**

**Qualified applicants will receive consideration for employment without regard to their race, color, religion, national origin, sex, sexual orientation, gender identity, protected veteran status or disability.**